

**DRAFT**

The Regular Meeting of the Board of Education of Madison Central School was held on September 19, 2017 at 6:30 am in the library.

**MEMBERS PRESENT:** Mrs. Mary Bartlett-Linden  
Ms. Beverly Biedermann – 6:50 pm  
Mr. Stephen Dodge  
Mr. William Langbein  
Mr. Jona Snyder  
Mrs. Stephanie Tanner  
Mr. Steven Yancey

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Mr. Michael Davis, Superintendent  
Mr. Larry Nichols, Building Principal  
Mr. Brian Latella, Elementary Principal  
Mrs. Melanie Brouillette, Treasurer  
Ms. Tracey Lewis, District Clerk  
Additional attendees in audience

- I. Call to Order
  - a. Mr. Yancey, board president, called the meeting to order at 6:36 pm.
- II. Agenda Additions
- III. Consent Agenda
  - a. Approval of Agenda for This Meeting

**MOTION # 1 – APPROVAL OF AGENDA**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Tanner, the board moved to approve the agenda for this meeting. Motion carried 6 yes, 0 no.

- b. Approval of Minutes
  - 1. August 15, 2017 Regular Meeting Minutes

**MOTION # 2 – APPROVAL OF AUGUST 15, 2017 REGULAR MEETING MINUTES**

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mr. Snyder, the board moved to approve the minutes from the August 15, 2017 Regular Meeting. Motion carried 6 yes, 0 no.

- IV. Public Forum
  - a. None
- V. Reports
  - a. Treasurer
    - 1. Internal Claim Auditor's Report

**MOTION # 3 – APPROVAL OF INTERNAL CLAIM AUDITOR'S REPORT**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Mary Bartlett-Linden, the board moved to approve the Internal Claim Auditor's Report. Motion carried 6 yes, 0 no.

2. Treasurer's Report dated June 30, 2017

**MOTION # 4 – APPROVAL OF TREASURER'S REPORT DATED JUNE 30, 2017**

ON THE MOTION of Mrs. Mary Bartlett-Linden, seconded by Mr. Snyder, the board moved to approve the Treasurer's Report dated June 30, 2017. Motion carried 6 yes, 0 no.

3. Detail Warrants

**MOTION # 5 – APPROVAL OF DETAIL WARRANTS**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Bartlett-Linden, the board moved to approve the following Detail Warrants: Warrant Number 44 – Fund A – 6/5/17 – 9 pages, Warrant Number 45 – Fund A – 6/9/17 – 6 pages, Warrant Number 46 – Fund A – 6/23/17 – 4 pages, Warrant Number 47 – Fund A – 7/26/17 – 1 page, Warrant Number 48 – Fund A – 6/21/17 – 2 pages, Warrant Number 49 – Fund A – 6/21/17 – 3 pages, Warrant Number 50 – Fund A – 7/11/17 – 4 pages, Warrant Number 25 – Fund C – 6/9/17 – 2 pages, Warrant Number 26 – Fund C – 6/23/17 – 2 pages, Warrant Number 27 – Fund C – 7/11/17 – 1 page, Warrant Number 13 – Fund TA – 7/26/17 – 4 pages, Warrant Number 14 – Fund TA – 6/20/17 – 3 pages, Warrant Number 15 – Fund TA – 7/26/17 – 1 page, Warrant Number 6 – Fund HBUS – 7/26/17 – 1 page, Warrant Number 21 – Fund FA17 – 6/9/17 – 2 pages, Warrant Number 22 – Fund FA17 – 6/23/17 – 1 page, Warrant Number 23 – Fund FA17 – 7/11/17 – 1 page. Motion carried 6 yes, 0 no.

4. Treasurer's Report dated July 31, 2017

**MOTION # 6 – APPROVAL OF TREASURER'S REPORT DATED JULY 31, 2017**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Tanner, the board moved to approve the Treasurer's Report dated July 31, 2017. Motion carried 6 yes, 0 no.

5. Detail Warrants

**MOTION # 7 – APPROVAL OF DETAIL WARRANTS**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Tanner, the board moved to approve the Detail Warrants as follow: Warrant Number 2 – Fund A – 7/1/17 – 4 pages, Warrant Number 3 – Fund A – 8/10/17 – 1 page, Warrant Number 4 – Fund A – 7/26/17 – 4 pages, Warrant Number 5 – Fund A – 7/26/17 – 2 pages, Warrant Number 1 – Fund TA – 8/10/17 – 2 pages, Warrant Number 1 – Fund HBUS – 8/10/17 – 1 page, Warrant Number 1 – Fund FA17 – 7/26/17 – 1 page. Motion carried 6 yes, 0 no.

6. The Financial Status Report was shared with the board.

7. Approval to void outstanding/outdated checks

**MOTION # 8 – APPROVAL TO VOID OUTSTANDING CHECKS**

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mr. Snyder, the board moved to give approval to void two outstanding, outdated checks. Motion carried 6 yes, 0 no.

b. Superintendent – Information Items

1. 2018-19 Budget Development Calendar

**MOTION # 9 – APPROVAL OF 2018-19 BUDGET DEVELOPMENT CALENDAR**

ON THE MOTION of Mr. Dodge, seconded by Mr. Snyder, the board moved to approve the 2018-19 Budget Development Calendar. Motion carried 6 yes, 0 no.

2. The Long Range Projections were provided to the board.

Ms. Biedermann arrived at 6:50 pm.

3. There was discussion and reminder of our current Policy # 1003 entitled "Visitors to the School".

4. The OMH-SBI 2017-18 Calendar and other information was provided to the board.
5. The make-up dates for New School Board Trainings were provided to the board.
6. Mr. Davis discussed and reviewed the Mentor Program with the board.

c. Superintendent – Approval Items

1. Non Resident Student
  - a. Student entering grade 11

**MOTION # 10 – APPROVAL OF NON RESIDENT STUDENT**

ON THE MOTION of Mr. Dodge, seconded by Mr. Snyder, the board moved to approve one non -resident student entering grade 11 for the 2017-18 school year. Motion carried 7 yes, 0 no.

2. Approval of FFA Overnight Trip to National FFA Convention October 24-29, 2017

**MOTION # 11 – APPROVAL OF FFA OVERNIGHT TRIP**

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Bartlett-Linden, the board moved to approve the FFA Overnight Trip to the National FFA Convention from October 24-29, 2017. Motion carried 7 yes, 0 no.

3. Approval of Overnight Trip for Band/Chorus trip to Quebec City April 20-21, 2018

**MOTION # 12 – APPROVAL OF BAND/CHORUS OVERNIGHT TRIP**

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Bartlett-Linden, the board moved to approve the Band/Chorus Overnight Trip to Quebec City from April 20-21, 2018. Motion carried 7 yes, 0 no.

4. Approval of Overnight Trip for Senior Class to Cleveland June 1-3, 2018

**MOTION # 13 – APPROVAL OF SENIOR CLASS OVERNIGHT TRIP**

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Bartlett-Linden, the board moved to approve the Senior Class Overnight Trip to Cleveland, OH from June 1-3, 2018. Motion carried 7 yes, 0 no.

5. Acceptance of Audit Results as presented at Audit Committee Meeting

**MOTION # 14 – ACCEPTANCE OF AUDIT RESULTS**

ON THE MOTION of Mr. Dodge, seconded by Mrs. Bartlett-Linden, the board moved to accept the Audit Results as provided by the auditing firm at the Audit Committee meeting. Motion carried 7 yes, 0 no.

6. Approval to abolish .6 Spanish and .4 ESL Teacher position

**MOTION # 15 – APPROVAL TO ABOLISH POSITION**

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mr. Dodge, the board moved to abolish the teaching position of .6 Spanish and .4 ESL Teacher. Motion carried 7 yes, 0 no.

7. Approval to create full time Spanish Teacher position

**MOTION # 16 – APPROVAL TO CREATE POSITION**

ON THE MOTION of Mrs. Tanner, seconded by Mrs. Bartlett-Linden, the board approved the creation of a Full Time Spanish Teaching position. Motion carried 7 yes, 0 no.

- VI. Policy
  - a. Second Reading of Policy # 5302 entitled “School Food Service Program and Meal Charge Policy”
  - b. Second Reading of Draft Policy entitled “Tobacco, Nicotine and E-Cigarette Use Prohibited”

**MOTION # 17 – APPROVAL OF SECOND READINGS OF POLICIES**

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Bartlett-Linden, the board approved the second readings of the “School Food Service Program and Meal Charge Policy” Policy #5302 and the “Tobacco, Nicotine and E-Cigarette Use Prohibited” draft policy. Motion carried 7 yes, 0 no.

- VII. Old Business
  - a. None

- VIII. New Business
  - a. Personnel

- 1. Appointments
  - a. Emily Dodd – Probationary Biology Teacher effective 9/5/17 – 9/5/20 with Permanent Certification in Chemistry 7-12 at M5, Step 12, with a Masters and CAS at \$55,985 per year
  - b. Chad Putney – Probationary Spanish Teacher effective 9/5/17 – 9/5/20 with Professional Certificate Spanish Grades 5-12 at M6, Step 9, with a Masters and CAS, \$53,499
  - c. Heather Misiaszek – Certified Substitute Teacher effective 9/19/17
  - d. MADKA advisors – Amber Barrett and Tracey Lewis (with a shared stipend)

**MOTION # 18 – APPROVAL OF APPOINTMENTS**

ON THE MOTION of Ms. Biedermann, seconded by Mr. Snyder, the board moved to approve the following appointments as listed:

- a. Emily Dodd – Probationary Biology Teacher effective 9/5/17 – 9/5/20 with Permanent Certification in Chemistry 7-12 at M5, Step 12, with a Masters and CAS at \$55,985 per year
- b. Chad Putney – Probationary Spanish Teacher effective 9/5/17 – 9/5/20 with Professional Certificate Spanish Grades 5-12 at M6, Step 9, with a Masters and CAS, \$53,499
- c. Heather Misiaszek – Certified Substitute Teacher effective 9/19/17
- d. MADKA advisors – Amber Barrett and Tracey Lewis (with a shared stipend)

Motion carried 7 yes, 0 no.

- 2. Leave Request
  - a. Betsy Lopata – Unpaid Leave for half day on September 22, 2017

**MOTION # 19 – APPROVAL OF LEAVE REQUEST**

ON THE MOTION of Mr. Snyder, seconded by Ms. Biedermann, the board approved the unpaid leave request of Betsy Lopata for a half day on September 22, 2017. Motion carried 7 yes, 0 no.

- b. CSE/CPSE Recommendations – in official packet

**MOTION # 20 – APPROVAL OF CSE/CPSE RECOMMENDATIONS**

ON THE MOTION of Mr. Snyder, seconded by Ms. Biedermann, the board moved to approve the CSE/CPSE Recommendations as found in the official packet. Motion carried 7 yes, 0 no.

c. Principal Reports

1. Mr. Nichols discussed the successful summer regents, the Superintendent Conference Days, the new goals for 2017-18, the smooth opening day of classes, and that the hallways surrounding portions of the building project are now re-opened.

2. Mr. Latella discussed the fact that the Imagination Library has reached its 200<sup>th</sup> registrant, the 2 full PreK classrooms, the change from a 1 day to a 5 day schedule rotation, the lunch schedule adjustments, the successful Open House and Book Fair, the teacher training which took place over the summer, and the 1<sup>st</sup> day of school overview with a half day for the 1<sup>st</sup> day.

IX. Correspondence

a. The Richard Englebrecht's monthly BOCES newsletter for September 2017 was provided.

X. Executive Session and appointment of temporary District Clerk for Executive Session

**MOTION # 21 – APPROVAL TO ENTER EXECUTIVE SESSION**

ON THE MOTION of Mr. Snyder, seconded by Ms. Biedermann, the board moved to enter into Executive Session at 7:19 pm with Mr. Dodge serving as the temporary District Clerk to discuss collective negotiations pursuant to Article 14 of the Civil Service Law i.e., the Taylor Law. Motion carried 7 yes, 0 no.

XI. Adjourn Executive Session

**MOTION # 22 – ADJOURN EXECUTIVE SESSION**

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mrs. Tanner, the board moved to adjourn Executive Session at 7:32 pm. Motion carried 7 yes, 0 no.

XII. Adjournment

**MOTION # 23 – ADJOURNMENT**

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mrs. Tanner, the board moved to adjourn for the evening at 7:32 pm. Motion carried 7 yes, 0 no.